



TOWNSHIP OF DOWNE
TOWNSHIP COMMITTEE MEETING MINUTES
June 6, 2011 – 7:00 PM

Pursuant to the Open Public Meetings Act adequate notice of this meeting was sent to the Official Newspaper and was posted on the Municipal Bulletin Board and Township website. Mayor Dennis Cook called the meeting to order at approximately 7 pm.

The flag salute was conducted.

ROLL CALL

Robert Campbell, Committeeperson	Present
Lisa Garrison, Committeeperson	Present
Tammi Reynolds, Committeeperson	Present
Steve Simmerman, Deputy Mayor	Present
Dennis Cook, Mayor	Present

Also present: Mr. John Carr as Solicitor and Richard DeVillasanta, Clerk

SOLICITORS REPORT

Mayor Cook called on Solicitor Carr to give his monthly report. Mr. Carr stated he has received no new information on the street lighting study from Atlantic Electric. Mrs. Garrison asked Mr. Carr who he has been contacting. Mr. Carr answered their legal department. Mrs. Garrison stated there is a local representative for every area and she would forward that contact information. Mr. Carr stated his report contains updates on issues he has been working on along with draft resolutions. The resolutions are for payment of ordinary and necessary monthly bills and an emergency resolution regarding the 3% limitation and some tax stipulations and litigation information relating to tax appeals. Mr. Carr stated he has reviewed a Bond Ordinance produced by Joel Fleishman, Bond Counsel. He is prepared to speak in reference to the ordinance.

PAYMENT OF BILLS

Mayor Cook asked for a motion to approve the Bill List *Payment of Bills in the amount of \$187,534.74*. **Motion made by:** Mr. Simmerman to approve the Bill List as presented, seconded by Mr. Campbell.

Mr. Simmerman asked if there were any itemized bills received from the Gandy's Beach bulkhead repair. Mr. Simmerman asked for an explanation on charges for Kennedy Concrete and Gates Excavating.

Mr. Campbell stated the charges cover all the work done for the entire storm event that encompassed a two week period and includes Gandy's Beach, Maple Avenue, and Fortescue. Mr. Campbell stated the itemized bills are available for review.

Mr. Simmerman stated he would like to table the bills for Kennedy Concrete and Gates Excavating until his review of the invoices. He was never informed there were bills received. Mr. Campbell stated the bills were forwarded to the Municipal office and have been here for a few weeks. Mrs. Garrison stated at the last meeting someone asked if there were any bills from the repair job and we were told there were none received.

Mrs. Garrison asked for an explanation of the Thompson West bill for \$275. Mr. DeVillasanta answered it is for the updates for the municipal law books not the court books.

Mr. Simmerman asked for an explanation on the South Jersey Gas bill for the rescue squad. Mr. DeVillasanta stated this is the final payment. There was a small credit issued on the leak that was found.

Mr. Campbell briefly spoke about the Bond Ordinance on the agenda that would cover the total spent on the Gandy Beach Storm Event and other projects the township is preparing for.

Mrs. Garrison asked if any money is anticipated from FEMA because this event was never declared a disaster. We need a graph on the entire project costs because Mr. Campbell put together the estimates and I would like to see where they are being compiled from.

Mr. Campbell explained the Township spent about \$50,000 on this project and there is a need for approximately \$30,000 for additional projects in the Township. For instance, South Cove Road bulkhead was demolished, there is more work to be done on North Cove Road, Maple Avenue, Money Island and Fortescue.

Mrs. Garrison asked if some of this is the County's responsibility. Should we not be reaching out to the County on some of these repairs? Mr. Campbell stated that he has. Are there any engineering costs associated with this work? Who is structuring these costs?

Mrs. Garrison asked Mr. Campbell to explain the process of obtaining DEP approval for emergency repairs. Mr. Campbell quoted the DEP regulations. Mr. Campbell stated that he called DEP at 6:30am on Palm Sunday morning and got no answer. That's when we needed to do something to save the infrastructure of Gandy's Beach for our residents' safety so we did.

Mrs. Garrison stated you must call DEP as soon as possible to get an emergency permit before doing any work. Then we still have to apply for a regular permit based on our engineering drawings and specializations. We have not done any of that.

Mr. Campbell stated Mrs. Garrison is making these statements and asking these questions to lead up to the fact that we received four violations from the DEP. Mrs. Garrison asked how these violations are being addressed. Mr. Campbell stated that we are going to sit down with officials and work out the details of the violations.

Mrs. Garrison stated she understands that we had to fix the problem but her concern is if we are going out for emergency appropriations of \$85,800 I hope everyone is aware of the fact this amount has to be raised in next year's budget if it is an appropriation. If it's a bond it is not an appropriation. The resolution for emergency appropriations is for \$85,800 but the Bond Ordinance amount is \$75,000. What is the correct amount?

Mayor Cook stated we will review the Bond Ordinance in more detail giving attention to the cost of all items needed to be included in the final total later in the meeting.

Mr. Campbell stated this was an emergency situation and we had to protect our residents and these violations would have never come up if we were not turned in by the little organization in this community. Mr. Campbell stated when emergencies happen you do what you need to do, and I would do the same exact thing tomorrow that I did for any of our communities in Downe Township.

Mayor Cook stated everyone is invited to attend a meeting on Wednesday at 5pm at the Township Hall with several county and state officials regarding mitigation funding that we may be eligible for to assist us with financing for permanent fixing of these issues instead of dealing with each emergency as it happens and just doing patch work.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	No
Steve Simmerman	No

Motion Carried

APPROVAL OF MEETING MINUTES FOR MAY 23, 2011 SPECIAL MEETING

Mayor Cook called for a motion to approve the minutes as submitted. **Motion Made by:** Mr. Campbell to approve the minutes as submitted and seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion Carried

INTRODUCTION OF ORDINANCE 02-2011

Mayor Cook asked for discussion on the proposed Bond Ordinance. Mr. Carr stated it should be understood that by virtue of this being done in four small notes the Township has the financial flexibility of paying interest only when you take money against one of the notes. One of the things noticed is the Bond Ordinance calls for \$500,000 and then speaks to \$475,000 in total bonds or notes. That speaks to the fact that our law calls for a down payment which is written into this total obligation that is the distinction in the numbers. The purpose in my opinion gives the Township Committee the greatest latitude possible to determine what actual needs in the long run there will be. This Committee must determine whether to engage Mr. Battistini now to do estimates as if you had funding to do the projects or you try to access the money on a schedule where you have one meeting per month and work against it knowing that you have funding for him to work to determine what needs there will be. I think that is the reason for the generalized language about the basic projects and what may have to happen. No way do we want to borrow money for items which there may be grant funds available. However in order to get the get funds we have soft costs and we would have access to begin some of these projects. If the Committee elects to move forward, the Bond Ordinance should be introduced, then published and then have a public hearing. After that you would be in a position to vote on the adoption of the Bond and there is also a 20-day appeal period. We are looking at two meetings plus the appeal period once the publication takes place. The Township would then be in a position to look to beginning a project in August of this year.

Mayor Cook asked Mr. Campbell to discuss the estimated costs outlined in the Improvement/Purpose of the Bond Ordinance. Discussion continued among the Committee on the costs estimates outlined in the Bond Ordinance.

Mayor Cook asked for any additional comments and questions from the Committee. Mr. Campbell stated he would like to vote on the introduction of the Bond Ordinance and provide the requested backup documentation to the Committee detailing the costs estimates within the next few weeks.

Mr. Carr explained the Bond Ordinance adoption process to the Township Committee.

Mayor Cook asked for a motion for approval of the Introduction and first reading of Ordinance 02-2011 Bond Ordinance Appropriating Five Hundred Thousand Dollars (\$500,000) and Authorizing the Issuance of Four Hundred and Seventy Five Thousand Dollars (\$475,000) in Bonds or Notes of the Township of Downe for Various Improvements or Purposes Authorized to be Undertaken by the Township of Downe, in the County of Cumberland, New Jersey.

Motion made by: Mr. Campbell to approve the Bond Ordinance Introduction as presented. The motion was seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes (contingent upon receipt of supporting documentation)
Steve Simmerman	Yes

Motion Carried

OPEN MEETING FOR PUBLIC COMMENT

Mayor Cook asked for a motion to open the public comment portion of the meeting. **Motion made by:** Mr. Simmerman and seconded by Mr. Campbell.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion Carried

Resident Bernie Sayers of Newport referencing Resolution R-046-2011 would like to know what type of work the volunteers will be doing as asked previous. Was the question regarding whether they will be covered under the Township's Insurance policy answered.

Mayor Cook stated this resolution will be tabled again tonight because we ran out of time in preparing them. Yes the volunteers would be covered under the Townships Insurance Policy.

Mr. Sayers asked what type of work the volunteers will be asked to do. Mayor Cook answered the volunteers could assist the Recreation Committee with upcoming events.

Mr. Campbell stated it was his understanding the volunteers would be persons who would do work such as trash pickup in the community, tree branch and leaf removal for the township, etc. The Township would benefit from this type of volunteer help.

Mrs. Garrison asked for a scope of work and list of limitation for the volunteer program.

Mr. Carr stated his strong recommendation to the committee is the need for a policy in which a description of the scope and limitations would be outlined. JIF provided suggested policy framework so the Committee needs to prepare a policy, vote on the policy and then implement the program.

Mr. Sayers stated he has volunteered numerous times to make presentations. He has fixed computers for a number of people in Downe Township and would volunteer his time giving a presentation to the Township to show people how they can protect themselves on the internet. If I do something of this nature would that fall under the volunteer program or is that something different.

Mayor Cook stated this would be taken into consideration while preparing the policy.

Resident Patricia Pew of Money Island asked in reference to the payment of bills list, that everyone would like more detail on the bill payment descriptions. We need to be extremely careful at this time and watch what we are doing.

Mrs. Garrison asked if we have looked into sharing equipment with other towns that we could use.

Mrs. Pew stated we need to look into making arrangements with other contractors for use of equipment in emergencies.

Discussion continued about the costs of repairs needed in the Township.

Mrs. Pew asked if we are planning to update the website with more information. Who is currently doing this work?

Mayor Cook stated the website will be updated as staff finds available time.

Mrs. Garrison stated the website needs to be updated to include all of the Best Practice Checklist information from the Governors Office.

Mayor Cook asked for a motion to close the public comment portion of the meeting. **Motion made by:** Mr. Campbell and seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion Carried

RESOLUTIONS

R-056-2011 *A Resolution Authorizing the Extension of Time to Award Contract for the Laura Avenue and Budney Avenue Project*

Motion made by: Mr. Campbell to approve Resolution R-056-2011. Motion was seconded by Mrs. Reynolds.

Mrs. Garrison asked why the extension is needed.

Mayor Cook answered the NJDOT will take the money away if we do not request an extension.

Mrs. Garrison asked why are we not ready to go out to bid for this project.

Mayor Cook stated we were not ready to move forward on any of the grant funded projects. Therefore a request for an extension is necessary.

Mr. Campbell stated by awarding this resolution and a subsequent resolution for the engineering services tonight there should be no problem with completing this work before the end of the year.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion Carried

R-057-2011 *A Resolution Authorizing Refund of Property Taxes in the Amount of \$252.76 for Block 23 Lot 22*

Motion made by: Mr. Campbell to approve Resolution R-057-2011. Motion seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion Carried

R-058-2011 *A Resolution Authorizing Refund of Property Taxes in the Amount of \$81.44 for Property Located on 459 Main Street*

Motion made by: Mr. Campbell to approve Resolution R-058-2011. Motion was seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes

Lisa Garrison Yes
Steve Simmerman Yes

Motion Carried

R-059-2011 *A Resolution Authorizing an Emergency Resolution Requiring Approval of the Director of Local Government Services Pursuant to N.J.S.A. 40A:4-46 in the Amount of \$85,800.00 Due to the Massive Coastal Storm Damage.*

Motion made by: Mr. Campbell to approve Resolution R-059-2011. Motion was seconded by Mrs. Reynolds.

Mrs. Garrison asked if this resolution is included in the Bond Ordinance.

Mayor Cook stated this resolution is required by the State in order to spend the money to repair the damages and has been included in the Bond Ordinance also.

Mr. Carr stated this resolution is for aesthetic purposes because the money has been spent before the Bond Ordinance is completed. Once the Bond Ordinance is adopted, this amount will be and is included in the \$500,000 amount.

Mrs. Garrison stated she just wanted to make sure that this expenditure is not going to be included in next year's budget.

Roll Call:

Robert Campbell Yes
Tammi Reynolds Yes
Dennis Cook Yes
Lisa Garrison Yes
Steve Simmerman Yes

Motion Carried

R-060-2011 *A Resolution Approving the Township Engineer's Proposal for Laura Avenue & Budney Avenue Construction Specifications and Inspection Support, Fortescue, Downe Township*

Motion made by: Mr. Campbell to approve Resolution R-060-2011. Motion was seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell Yes
Tammi Reynolds Yes
Dennis Cook Yes
Lisa Garrison Yes
Steve Simmerman Yes

Motion Carried

R-061-2011 *A Resolution Approving the Township Engineer's Proposal for Money Island Bulkheads, Construction Specifications and Inspection Support, Money Island, Downe Township*

Motion made by: Mr. Campbell to approve Resolution R-061-2011. Motion was seconded by Mrs. Reynolds

Roll Call:

Robert Campbell Yes
Tammi Reynolds Yes
Dennis Cook Yes
Lisa Garrison Yes
Steve Simmerman Yes

Motion Carried

OLD BUSINESS

RESOLUTION

R-045-2011 *Authorizing Special Exception for Payment of Certain Bills (tabled at April 4, 2011 Meeting)*

R-046-2011 *Authorizing Volunteers to Work on Projects for Downe Township (tabled at April 4, 2011 Meeting)*

Mayor Cook stated Resolutions R-045-2011 & R-046-2011 are being tabled.

NEW BUSINESS

Correspondence from Michael Gilligan & William Hick Offering To Purchase Land known as Block 6 Lot 4.

Mr. Carr stated that land sales are subject by law as far as making it available to the public. At the Committees discretion it is certainly one of the exceptions under the Open Public Meetings Act because another person could get an unfair advantage if interested in the property.

Mayor Cook asked if the Committee was interested in the sale of this land. The individual correctly lists that the property is accessed at \$1,000 and the potential purchaser is offering \$1000. Understand that we have to decide if we want to sell the land and we have to give any and all an opportunity through a bid process. Once we have a bid process if they are the only bidders and they bid \$1,000 that should be acceptable. Right now we need to decide whether to take a piece of land that is currently not providing any tax dollars to the community and turn it into a revenue producing taxable event.

Mr. Carr stated there may be some other similarly situated properties within the Township not earning tax money that deserve to be put out to bid.

Mrs. Garrison stated the Assessor should give us an accounting of what properties are available for a sale.

Discussions continued about the history of the property and why previous offers made to purchase this property were unsuccessful.

Mayor Cook stated he would like to move forward with this property.

Mr. Carr stated he would work with the Assessor to prepare an assessed value for the property in writing.

Mrs. Garrison stated that an assessed value is not a market value.

Mayor Cook stated the Committee will request a letter from the assessor on the value of the property.

Correspondence from Waters Edge Requesting Road Access on Nantuxent Drive for Dock Access for Robinson's Oyster Farm.

Mayor Cook stated we have requested a site plan from the owners.

Mr. Campbell explained in detail what the owners are proposing to do at this location.

Discussion continued with the Committee about the property in question.

Mr. Carr recommends the Committee request a title report and survey of the property with surrounding property owners listed. More information is needed in order to make a fair decision.

COMMITTEE REPORTS

Mayor Cook spoke about the 20th Anniversary Celebration for the Senior Center. He thanked all of the Commissioners of the Senior Center for all of their hard work. The Event was very successful and enjoyable. There was a great turnout.

Mayor Cook stated we have been meeting recently on the Municipal Court situation. There is a considerable amount of delinquencies that an aggressive program to collect these monies is urgently needed. If we can't generate enough income from the uncollected fines then we are going to have to incur some expense with the court situation.

For about a year and a half we have incurred no expenses. As a Committee we need to start discussions on the future of this joint program.

Deputy Simmerman stated the Recreation Committee would like to thank Bob Campbell for his assistance in getting the room ready for the Dedication to Merle Bailey which is scheduled for June 25th.

There is nothing to report from the Rescue Squad. The Zoning Officers Report was read.

Deputy Simmerman asked Mr. Campbell if he has notified Ginger from the DEP in reference to the violations. His attempt today to reach her was unsuccessful. Mr. Campbell stated he spoke with our Engineer and the County EMS representative. Mr. Campbell stated he will be preparing a response to the notifications and would forward a copy to Deputy Simmerman. Deputy Simmerman stated he would like each Committee member be copied.

Mr. Carr stated that concerns were raised in a letter to the Township about ADA compliance with the facilities being used for elections. We need to respond to the letter but it doesn't look like a situation that would hinder the elections being held this week.

Deputy Simmerman asked that this topic be placed under Old Business until it has been resolved.

Mrs. Reynolds read the Tax Collectors Report. She reminded everyone that the 8th grade graduation for the Downe Township School will be held on June 14th.

Mrs. Garrison stated she has nothing to report at this time.

Mr. Campbell reviewed his report that was submitted to the Committee.

COMMITTEE COMMENT

There were no comments from the Committee.

PUBLIC COMMENT PORTION OF THE MEETING

Mayor Cook called for a motion to open the meeting for Public Comments. **Motion made by:** Mr. Campbell to open the meeting for public comments and seconded by Mr. Simmerman.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion carried

Mr. Bart a resident asked why the Committee is entertaining the correspondence from Robbins Oyster Farm instead of forwarding the correspondence to the Township Planning Board for review.

Mrs. Garrison stated the Committee has the responsibility to grant or deny this access. Our solicitor will further research this situation and advise the Committee. The Planning Board cannot give the approval to access the lands of the Township.

Mr. Bart asked Mrs. Garrison if she has anything positive to say.

Mrs. Garrison stated she is only asking for clarification and would like supporting documentation on money being spent.

Mr. Bernie Sayers stated under the heading of Environmental Liaison, Mrs. Garrison name is listed and Mr. Campbell is listed on his business card a head of Public Works and Environment. Is it Mrs. Garrison or Mr. Campbell? Mayor Cook answered it is Mrs. Garrison. Mr. Sayers asked for an explanation on why Mr. Campbell's business card shows Public Works and Environment.

Mr. Sayers stated in reference to the Gandy's Beach repair, Mr. Campbell said the work is nothing but a band aid fix. Anybody looking at it would agree with that. It was stated the work was done by the suggestions from the suppliers and workers. Why would it not be done on the suggestion of the Township Engineer? Why were you using the suppliers of the block and the gravel to determine what should be done.

Mr. Campbell answered everything that was done from 7pm on the 16th until 6:30am on the 17th was done at his direction. He called the contractors, the gravel suppliers, the concrete suppliers and everybody else.

Mr. Sayers stated his question is why did you not reach out to our Engineer.

Mr. Campbell stated he has construction experience but he is not an engineer. The reason he didn't reach out to the engineer is because there was no time for designs, permit, fees and conversations. The Engineer did come out later and he made the declaration that this was a disaster.

Mr. Sayers and Mr. Campbell continued to discuss the reason why things were done the way they were done.

A resident stated if we get another storm like the last one, please don't wait for the engineer to come and help me. I think you do what you have to do. The Engineers designed Sea Breeze and we are kissing that goodbye. I have no more confidence in the Engineers then I do with the people who do the actual physical work. The Natural Lands Trust that just purchased the property in Newport has brought another piece of land that will not be on the tax roles. Is there any way we can have them address the bulkhead in my area that is a horrendous mess. If they don't want to maintain it, then they should tear it down. Why is it they can buy property and are not obligated to maintain what they currently own. Can we lock them from buying property if they are not maintaining what they have?

Mr. Carr asked if there had been communication from the Township or from the residents to the Natural Lands Trust.

The resident continued she has brought this concern to the Committee on numerous occasions in the past and to her recollection the Land Trust has attended one meeting. They contribute money to various community activities and are praised for that but they should invite the community to see the hundreds of horseshoe crabs trapped due to their broken down bulkheads. These issues never get addressed and they are allowed to keep buying up property. If I were a slum lord in Downe Township would you let me not maintain my property and continue to purchase property?

Mr. Carr asked for pictures of the wildlife impacted by this site and would be happy to begin communication on these issues before the Committee from the residents. For an institution that stands on the premise that wildlife has to be preserved, this place is a trap. This is a very serious issue.

Mayor Cook asked this topic be included under Old Business until a resolution has been reached.

Resident Maryann Casper stated for several months she has been hearing about litigations and Committeeman Campbell costing the township money. I would like to know if there is any other litigation in the Township and if so how much is it costing the residents.

Mr. Carr stated in preparation for this meeting he took a look at where he has spent his time in the last month and has noticed a significant amount of time spent on tax appeals.

Mayor Cook stated those totals are not available tonight. If it is through our JIF insurance we have not been billed for those issues. Mayor Cook stated he would look into the answer for Mrs. Casper.

Resident Mr. Dally stated he reviews budgets and engineering reports for a living. The cost of an average excavator or rubber tire loader is about \$780 a day to rent the equipment. You have to retain an operator, pay for fuel and get the equipment to the site. It is about \$150 to have the equipment shipped; fuel on the conservative side for 60 gallons at \$3.75 that is \$225 per day. The operator (because we have not passed the volunteer policy) will cost \$160 for 8hours. The total is almost \$1100 per day and for a week this is \$5800. Think about this when you make comments about why we didn't do this any other way. We don't have operators on staff nor do we own the

equipment. Mrs. Garrison if you would like some numbers I can give them to you. These types of calculations are readily available to anyone.

Mrs. Garrison stated all she is asking for is to have this backup documentation in her possession when she is being asked to approve spending money on something.

Resident Mark Upham stated he has attended the last two meetings and it seems like all everybody wants to do is kick Mr. Campbell's back in for what's happening down at Gandy's Beach and the money that was spent. I don't have a house down there but he was the first man there and took the bull by the horns and said this is what we are going to do and it got done, I don't care what it cost if my house is saved that's all I care about. Last month people were complaining because we have a purpose tax and we have never had one before. I've only lived in the township for 20 years. Why do we have a purpose tax? It's because money was not spent the right way in the last 4, 5 or 6 years with the people who were in office. That is why we are broke right now. The people we had in office before didn't know how to budget money and didn't know how to spend it. Here is a guy who works for this town 24/7 and he is not even my boss, but I can call him and get an answer right away and get things done. I don't have to wait for him to call everyone in town for an answer. It's about time the man gets some good publicity instead of getting his back kicked in at every township meeting. If I wanted to go to a circus I would have gone to Vineland at the beginning of the month. These Township meetings have becoming a big circus. If you people want to argue amongst each other, do it in a closed meeting, don't do it here. When you come up here, we as an audience should not know who likes who and who doesn't. You need to get along and agree on some things. Last month you kicked Mr. Campbell's back in about hiring a convenience center worker for \$7.50 an hour. Mrs. Garrison has all of the answers for the town.

Mrs. Garrison stated there is a legal procedure to doing things. If we don't do things correctly and someone gets hurt we would have a problem. Mrs. Garrison continued she doesn't have all the answers but if I disagree with something, I am going to let you know.

Mr. Sayers in response to Mr. Upham's comments stated the Open Public Meetings Act requires that all of the discussions of the Committee must be done in public. It is a requirement of the law.

A resident asked if it was said that there is a refund expected of \$4800 from Comcast. What is done with the money?

Mr. Campbell answered that as part of our franchise agreement with Comcast we receive a refund and the money goes into the general fund.

The resident asked if the Committee has ever thought about using the money to have Comcast extend their service lines to the residents here who do not get their service.

Mr. Campbell stated the Township about 10 years ago had the authority to approach Comcast to extend the service to that area as part of the franchise agreement.

Mayor Cook answered this would be a point of discussion when it is time to renew the agreement.

Mayor Cook asked for a motion to close the public comment portion of the meeting. **Motion made by:** Mr. Campbell and seconded by Mrs. Reynolds.

Roll Call:

Robert Campbell	Yes
Tammi Reynolds	Yes
Dennis Cook	Yes
Lisa Garrison	Yes
Steve Simmerman	Yes

Motion carried

SPECIAL MEETING

Mayor Cook stated one of our Public Works employees has resigned. We have advertised for the position and we need to have a special meeting. Prior to the meeting he would like a couple of the committee members to meet with Mr. DeVillasanta to narrow the group of applicants down to 4 candidates. At the special meeting the full committee can interview the candidates and make a selection. Mr. Campbell, Mr. DeVillasanta and Mr. Simmerman will review the applications and recommend 4 candidates. He asked the committee to check their calendars for a date for the special meeting (executive session only) to interview and hire this replacement. Monday, June 13th at 7pm was selected. This meeting will be advertised in the newspapers.

Mayor Cook thanked everyone for coming out and asked that they continue.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mr. Campbell, seconded by Mrs. Reynolds and unanimously carried.

Respectfully Submitted

Richard DeVillasanta, Clerk